Secretarial Notes
Regional Planning Affiliation (RPA)
Technical Advisory and Policy Board Joint Meeting

Date:	Thursday, March 24, 2022
Time:	9:00 a.m.
Place:	ECIA, 7600 Commerce Park/Zoom

Technical Advisory Board Members Present:

☒ **Todd Kinney, (Chair)**	☒ **Anthony Bardgett**	☒ **Anthony Bardgett**
Engineer, Clinton County	*Engineer, Dubuque County*	*Delaware County Engineer*
☒ *(proxy Tom Determann)*	☒ *(proxy Harley Pothoff)*	☐ *(proxy Jeff Madlom)*
☐ **David Dryer**	☒ **Tim Vick, (Vice-Chair)**	☒ **Josh Boldt**
Engineer, Jackson County	*City of Manchester*	*City of Maquoketa*
☒ *(proxy Jack Willey)*	☒ *(proxy Connie Behnken)*	☐ *(proxy Diane Frandsen)*
☒ **Steve Lindner**	☐ **Jason Craft**	☒ **Amanda Dupont**
City of DeWitt	*City of Clinton*	*Regional Transit Authority*
	☐ *(proxy Matt Brooke)*	*(RTA)*
☒ **Dennis Hart**	☐ **Randy Zobrist**	☒ **Kelley Deutmeyer**
Clinton MTA	*Riverbend Transit*	*ECIA Executive Director*

Policy Board Members Present:

☒ **Harley Pothoff**	☒ **Jack Willey (Vice-Chair)**	☐ **Jeff Madlom**
Dubuque County	*Jackson County*	*Delaware County*
☐ *(proxy Jay Wickham)*	☐ *(proxy David Dryer)*	☒ *(proxy Anthony Bardgett)*
☒ **Tom Determann**	☒ **Connie Behnken**	☒ **Steve Hasenmiller**
Clinton County	*City of Manchester*	*City of DeWitt*
☒ *(proxy Todd Kinney)*	☒ *(proxy Tim Vick)*	☒ *(proxy Steve Lindner)*
☐ **Tom Messerli**	☒ **Scott Maddasion (Chair)**	☐ **Dave Heiar**
City of Maquoketa	*City of Clinton*	*Small Cities, Jackson County*
☒ *(proxy Josh Boldt)*	☐ *(proxy Jason Craft)*	☐ *(proxy vacant)*
	☐ *(proxy Matt Brooke)*	
☒ **Mick Michel**	☒ **Linda Gaul**	☒ **Andrew Kida**
Small Cities, Dubuque County	*Small Cities, Delaware County*	*Small Cities, Clinton County*
	☐ *(proxy Donna Boss)*	
☒ **Sam Shea***	☒ **Larry McDevitt**	☒ **Kelley Deutmeyer**
IA DOT	*Transit Representative (RTA)*	*ECIA Executive Director*

Others Present: Melissa Conner, Grand Mound City Clerk; Matt Allender, ISG

Staff Present:

☒ Chandra Ravada	☒ Sarah Berning	☒ Dan Fox	☒ Chris Wesseln
Transportation Director	*Project Services Manager*	*Senior Planner*	*Planner I*

A quorum was present. *Non-Voting Advisory Member

Call to Order

The RPA Technical Advisory Board meeting was called to order by RPA Technical Advisory Board Chair, Todd Kinney at 9:02 a.m.

The RPA Policy Board meeting was called to order by RPA Policy Board Chair, Scott Maddasion at 9:02 a.m. Introductions were made at this time.

Review/Approve the revised Agenda for the Thursday, March 24, 2022, Technical Advisory Board and Policy Board joint meeting

Motion by Bardgett, second by Lindner from the RPA Technical Advisory Board to approve the revised agenda for the Thursday, March 24, 2022, RPA meeting. The motion passed unanimously.

Motion by Michel, second by Kida from the RPA Policy Board to approve the revised agenda for the Thursday, March 24, 2022, RPA meeting. The motion passed unanimously.

Review/Approve the minutes and receive and file the secretarial notes from Thursday January 27, 2022, RPA Policy and Technical Advisory Board joint meeting

Motion by Bardgett, second by Vick from the RPA Technical Advisory Board to approve the minutes and receive and file the secretarial notes from Thursday January 27, 2022, RPA Technical Advisory Board meeting. The motion passed unanimously.

Motion by Kida, second by Behnken from the RPA Policy Board to approve the minutes and receive and file the secretarial notes from Thursday January 27, 2022, RPA Policy Board meeting. The motion passed unanimously.

Review/Approve RPA 8 request to increase STBG-SWAP funds for planning from 2% to 2.33% of the STBG allocation to RPA 8, received annually from FY23 onwards

Ravada stated the last meeting 2% planning funds were approved, however, the 2% increase was based off projected amounts. With that said the IADOT did not increase the funds by 25% like RPA staff assumed in their projection and STBG funds will only receive a 10% increase. Therefore, to match the amounts staff showed with the 2% increase they will not have to increase the percentage to 2.33.

Discussion followed.

Motion by Vick, second by Bardgett to recommend to the RPA 8 Policy Board approval of the RPA 8 request to increase STBG-SWAP funds for planning from 2% to 2.33% of the STBG allocation to RPA 8, received annually from FY23 onwards. The motion passed unanimously.

Motion by Willey, second by Heiar to approve the RPA 8 request to increase STBG-SWAP funds for planning from 2% to 2.33% of the STBG allocation to RPA 8, received annually from FY23 onwards. The motion passed unanimously.

Review/Approve Draft Fiscal Year (FY) 2023 RPA 8 Transportation Planning Work Program (TPWP)

Motion by Boldt, second by Behnken to open the public hearing. The motion passed unanimously. The public hearing was opened at 9:14 a.m.

Ravada stated that staff did not receive many changes to the work program. Ravada stated the LRTP is in maintenance mode. Ravada stated staff will be working on the following, US 30 Economic Impact Study, Maquoketa BUILD Grant and Clinton RAISE grant. Ravada stated the board has a month to review and recommend any changes.

Motion by Bardgett, second by Lindner to recommend to the RPA 8 Policy Board approval of the Draft Fiscal Year (FY) 2023 RPA 8 Transportation Planning Work Program (TPWP). The motion passed unanimously.

Motion by McDevitt, second by Kida to approve the Draft Fiscal Year (FY) 2023 RPA 8 Transportation Planning Work Program (TPWP). The motion passed unanimously.

Review/Approve draft for RPA 8 2045 Long Range Transportation Plan (LRTP) Chapter 9 – Public Input

Fox explained Chapter 9, Public Input is an outline of the public input process used in the development of the LRTP. Fox explained ways to participate in the public input; public meetings/online meetings, call, write, review documents, email, visit website, and follow social media. Fox noted RPA8 staff will also be attending meetings within the region to gather information from the public.

Motion by Vick, second by Hart to recommend to the RPA 8 Policy Board approval of the draft for RPA 8 2045 Long Range Transportation Plan (LRTP) Chapter 9 – Public Input. The motion passed unanimously.

Motion by Heiar, second by Gaul to approve the draft for RPA 8 2045 Long Range Transportation Plan (LRTP) Chapter 9 – Public Input. The motion passed unanimously.

Review/Approve draft for RPA 8 2045 Long Range Transportation Plan (LRTP) Chapter 11 - Implementation

Fox explained that Chapter 11, Implementation, is an overview of the Long Range Transportation Plan (LRTP). Fox stated the chapter lists the future actions that RPA can take to implement the goals and objectives for the LRTP. The implementation recommendations are, roadway and bridges, bicycle and pedestrian, transit-RTA, transit-Clinton MTA, safety and security, freight, environmental, and financial. Fox stated the Board has 30 days to review and provide input.

Motion by Willey, second by Michel to close the public hearing. The motion passed unanimously. The public hearing was closed at 9:20 a.m.

Motion by Bardgett, second by Lindner to recommend to the RPA 8 Policy Board approval of the draft for RPA 8 2045 Long Range Transportation Plan (LRTP) Chapter 11 – Implementation as submitted. The motion passed unanimously.

Motion by Michel, second by Pothoff to approve the draft for RPA 8 2045 Long Range Transportation Plan (LRTP) Chapter 11 – Implementation as submitted. The motion passed unanimously.

IIJA Updates from IADOT

Ravada referred to the handouts reviewing the information received from the IADOT regarding the new infrastructure bill, IIJA. The IIJA bill was passed in November 2021. IADOT continue to discuss and formulate initial recommendations, such as, how STBG and bridge formula funding should be allocated, what types of local projects should be federal aid, how TAP funds should be allocated, how CMAQ funds should be allocated, and how HSIP funds should be allocated. Ravada explained how the 25-30% increase is an increase to all programs not specific ones, so some programs might have seen a higher increase while others less of an increase. Ravada stated within the old bill RPA received TAP and TAP flex funding, although within the new bill there will no longer be TAP flex funding. Ravada stated swap funding will also change due to current state funds being insufficient to be able to support swap at its current level. Swap funds will be reduced by approximately $50 million. IADOT is currently discussing which programs or types of projects will be eligible for swap funding.

Discussion followed.

Ravada informed the board the IIJA bill is also changing how TAP and ICAAP funds are being used. IADOT is removing safe route to schools and scenic byways programs from TAP funds and creating their own program. TAP funds will now only be used on TAP eligible projects. Ravada informed the board that IADOT approved borrowing upfront within the four-year TIP.

Review/Approve funding distribution of Surface Transportation Block Grant (STBG) funding within RPA 8 region with new funding from IIJA

Ravada went over some scenario assumptions based on the 10% increase and no TAP flex funds, showing the board what the balances would be for each program, based on the different scenarios.

Discussion followed.

Board requested Ravada to rerun numbers to include small city funds and specific percentage increases. Board request to see scenarios with a baseline scenario that provides current funds and then future fund percentages.

Motion by Bardgett, second by Lindner to recommend to the RPA 8 Policy Board to table the funding distribution of Surface Transportation Block Grant (STBG) funding within RPA 8 region with new funding from IIJA. The motion passed unanimously.

Motion by Michel, second by Willey to table the funding distribution of Surface Transportation Block Grant (STBG) funding within RPA 8 region with new funding from IIJA. The motion passed unanimously.

Review/Approve to open application process for Transportation Alternative Program (TAP) for RPA 8 region for Federal Fiscal Year 2023-2026

Ravada referred to the handout stating the balance within the TAP funds is $944,255.00. Therefore, staff are recommending the board to open the application process for staff to start receiving applications. Ravada stated the IADOT has not yet set a threshold on the amount projects need to be to accept them for TAP funds. Ravada did remind the board that the RPA has a cap of $250,000.00 and can accept projects of any requested amount under that cap amount.

Kinney stated he thinks the RPA should stay flexible when accepting applications for projects, unless the IADOT tells them they must set a cap.

Discussion followed.

Board members suggested looking at changing the cap and possibly setting a minimum and maximum cap for TAP applications.

Motion by Bardgett, second by Vick to recommend to the RPA 8 Policy Board to table opening the application process for Transportation Alternative Program (TAP) for RPA 8 region for Federal Fiscal Year 2023-2026. The motion passed unanimously.

Motion by Hasenmiller, second by Pothoff to table opening the application process for Transportation Alternative Program (TAP) for RPA 8 region for Federal Fiscal Year 2023-2026. The motion passed unanimously.

Review/Approve City of Grand Mounds request for Small City Surface Transportation Block Grant (STBG) funds

Matt Allender from ISG presented the application request for STBG funds to rehabilitate a farm to market route within the City of Grand Mound. Allender stated the amount being requested is $250,000.00. The immediate need is due to the road conditions and to tie this project with the counties project, which they are rehabilitating the section of this road that is within the county.

Discussion followed.

Ravada summarized the discussion stating we will table this agenda item until next meeting after the board reviews the balance sheets and make a decision on the amount that will be allocated to small cities.

Discussion followed.

Motion by Bardgett, second by Lindner to recommend to the RPA 8 Policy Board to table the City of Grand Mounds request for Small City Surface Transportation Block Grant (STBG) funds. The motion passed unanimously.

Motion by Kida, second by Boldt to table the City of Grand Mounds request for Small City Surface Transportation Block Grant (STBG) funds. The motion passed unanimously.

Receive input for Iowa Department of Transportation (IADOT) State Long Range Transportation Plan and State Freight Plan

Ravada referred to the IADOT website displaying their State LRTP and State Freight Plan, asking the Board what they would like to see within the State LRTP for the RPA staff to relay to the IADOT.

Discussion followed.

The board gave the following input, Mississippi bridge crossings within the City of Clinton, UP railroad bridge on the Mississippi.

Ravada stated the board has till April 9th to send input to staff to relay to the IADOT.

Comments from the public

There was no public present or written comments received.

Other Business and Announcements

City of Rickardsville
Ravada showed the board a letter from the City of Rickardsville, thanking the RPA board for approving their application for $250,000.00 in small city funds.

Adjournment

Motion by Bardgett, second by Kinney to adjourn the Thursday, March 24, 2022, RPA Technical Advisory Board meeting. The motion passed unanimously. The meeting adjourned at 10:49 a.m.

Motion by Kida, second by Pothoff to adjourn the Thursday, March 24, 2022, RPA Policy Board meeting. The motion passed unanimously. The meeting adjourned at 10:49 a.m.

Respectfully,

Chandra Ravada
Transportation Director